

## DOCUMENT CHECKLIST

DATE: \_\_\_\_\_

Photographs		
	Pictures	Letters, Postcards, &
	Videos	other correspondance
	Scrap books	
	Albums	
Vital Records		
	Birth Certificates	
	Death Certificates	
	Social Security Cards	
	Marriage Certificates	
	Divorce Papers	
	Business Licenses and Permits	
	FFL, Class 3 Paperwork, etc.	
	Wills & Estate Planning Documents	
	Trusts	
Identification Records		
	Passports	
	Driver's License	
	Wallet Contents	
	Hunting & Fishing licenses	
	Concealed Weapon Permits	
	Other licenses and permits	
School Records		
	Report Cards & Transcripts	
	Diplomas	
	Training records	
	Certifications	
	Awards & Recognitions	
Work Records		
	Current Resume	
	List of Accomplishments	
	Professional licenses and permits	
	Certificates and Awards	
	Pay Stubs	
	Latest W2 form	
	Other work related documentation	
Medical Records		
	Medical History	
	List of allergies	
	List of Medications	

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	Immunization Records	
	Dental Records & x-rays	
Property Documents		
	Home Purchase Documents	
	Bill of Sale	
	Title Insurance	
	Inspection documents	
	Rental and/or Lease Agreements	
	Receipts for property improvements	
	Auto titles	
	Auto registration	
	Bill of sale	
	Receipts for other durable goods	
	Appliances	
	TV & Stereo	
	Any 'big ticket' items	
	Firearms records and receipts	
Insurance Documents		
	Homeowner's Policy & Documents	
	Health Insurance & Cards	
	Auto Insurance Policy & Cards	
	Riders or other insurance	
Current Bills		
	Electricity	
	Water	
	Gas	
	Telephone/Cell Phone	
	Cable TV/Satellite	
	Car payments	
	Mortgage payments	
	Automatic bank drafts	
	Loan records	
Tax Records		
	Tax Returns for last 3 years	
	Other tax documents	
Membership & Club	Records	

